

FOREST HILLS EASTERN HIGH SCHOOL



2200 Pettis Avenue NE, Ada, MI 49301 PH 616.493.8830 FAX 616.493.8839

Steve Harvey, Principal, Tim Hollern, Assistant Principal, Kristine Yelding, Assistant Principal, Ben Sherman, Athletic Supervisor

Dear Hawks:

We are excited to begin the 2017-2018 school year! While you continue to enjoy your summer, we want to share important information regarding our mandatory orientation sessions. All Eastern High School students should attend their respective orientation meeting; below are the details pertaining to your orientation day.

EHS ORIENTATION SESSIONS (Mandatory)

THURSDAY, AUGUST 17, 2017

9th grade 8:00 - 9:30 am

10th grade 10:00 - 11:30 am

12th grade 12:00 - 1:30 pm*

11th grade 2:00 - 3:30 pm

+++ Please report to the AUDITORIUM at the beginning of your orientation session for a brief class meeting. [* includes Orientation and Senior Class Meeting]

+++ Students bring the following mailed forms(completed)/payment to orientation with your student:

* **ENROLLMENT FORM** – EHS Family signatures & edits required. Students must return this form completely filled out to update the powerschool database and receive their 2017-18 student network password. **IMPORTANT:** On the enrollment form you are required to sign that both you and your student have reviewed the [EHS STUDENT HANDBOOK](#) available on the FHPS web site.

* **HEALTH HISTORY FORM**

* **PARKING PERMIT PAYMENT(if applicable):** Click on goo.gl/oLXAKF to submit your online google application and bring payment to orientation to receive your parking sticker.

* **PICTURE ORDER FORM (optional):** Gekus will be here to take school pictures and make school ID's.

ONLINE ACCESS TO ORIENTATION FORMS: The majority of orientation paperwork is on the EHS web site; go to goo.gl/SqZGb6 > Scroll down page to "2017-18 ORIENTATION FORMS & INFORMATION".

-- Note: Students will receive a take-home packet with several FHE groups and clubs forms also found online. You may go online beforehand and bring completed copies to orientation.

+++ **MILITARY INFORMATION:** Please review, complete and sign the google form for release of student information for military and colleges: goo.gl/eBfis6

Students will need to bring separate checks for the following optional purchases:

* Yearbook order form	Payable to: Forest Hills Eastern or FHE	Online form on EHS web site
* Parking Permit (\$35.00)	Payable to: Forest Hills Eastern or FHE	Online form on EHS web site
* Eastern Apparel	Payable to: Forest Hills Eastern or FHE	School store will be open
* Lunch Debit Card Program	Payable to: Forest Hills Eastern or FHE	Cashiers at Orientation
* School Picture Order Form	Payable to: Gekus Photography	Packets sent by Mail

SCHOOL PICTURES:

- * **All Students** (including Seniors) are required to have their picture taken at orientation to receive their EHS school ID card; please dress appropriately.
- * Picture Retake Day: **Monday, September 25, 2017**
- * Checks payable to: **Geskus Photography** (packet mailed home by Geskus)
- * Questions Please call **Geskus** at 616-453-4170
- * **Class of 2017: Senior portraits due Friday, October 13, 2017.** This is the yearbook publisher's deadline! If photos are late, we cannot guarantee they will be in the yearbook. The *color* prints submitted for the yearbook need to be 2 x 3 inches. (Seniors pictures taken by Geskus are for EHS Student ID purposes only.)

PARKING PERMITS:(Eligible drivers only) **Online google application form** required for students who park on the EHS campus. Go to <http://goo.gl/oLXAKF> to submit your google application and bring \$35.00 in cash/check to orientation; payable to Forest Hills Eastern or FHE. Mr. Starling will be present to collect payment and provide parking stickers needed for the first day of school.

LOCKERS:

Locker assignments will be chosen at orientation. Students have the option of sharing a locker – speak with an administrator at orientation for this option.

FIRST DAY OF SCHOOL: Monday, August 28, 2017 is a full day (7:35 am to 2:45 pm)

- * Report to the classes listed on your schedule.
- * Bus route/information will be sent to those students who requested and have been approved for bus transportation. For questions, or for students who haven't received a letter or email by 8/25/2017, please call Transportation at 616-493-8785.

EACHIEVE:

The FHPS “eAchieve” program is based on the premise of digital learning and the educational opportunities it affords our students, teachers, and all learners. Our three high schools—Central, Eastern, and Northern - encourage all students to bring their own digital device to school for instructional purposes. Please click on the following link for more detail <http://www.fhps.net/departments/instruction/instructional-technology/>

CLASS SCHEDULES:

An email notice will be sent when Class Choice is open in August for your student to view and adjust their class schedule. If after working in Class Choice, there is an error in their schedule or it is incomplete, your student will need to complete the **Online FHE Course Change Request Form**. This form is available at: goo.gl/RPGIIQ or on the Eastern website / Counseling Office page. Counselors use this form to address all schedule changes in the order they are received. This form is the best and quickest way to have scheduling concerns resolved. Any changes not submitted using this form will need to be done in person by your student once school begins. So we encourage them to use the form!

Scheduling Requests will be reviewed in this order:

1. Student schedules that are incomplete or include an incorrect class (i.e. Biology instead of AP Biology).
2. Schedules that include a class that you completed during the summer, or a class for which you have not taken the prerequisite, or schedules missing a required class.
3. Schedules that include a class you originally requested and have now changed your mind. If needed, appointments will be scheduled by grade during the first week of school.

We are looking forward to the school year and we will see you at Orientation.

Steve Harvey
Principal